



Newaygo County Area Promise Zone Authority Board of Directors Annual Meeting

Tuesday, November 19, 2024

NC RESA Educational Services Center Board Room

ANNUAL MEETING MINUTES

Present: Blake Prewitt (chairperson), Becky Tuuk, Scott Rumsey, Holly Moon, Jarred Hibma, Pat Brown, Dick Dunning, Kathy Pope (ex-officio), Scott Swinehart

Absent: Tim Rossler, Don VanSingel

Visitors: Melissa Miller, Katie Mater, Suzanne Bierlein (recorder), Ty Spickerman, Teresa Fetterley, Corinne Toth, Jeanine Ward-Roof, Jody Zerlaut

Chairperson Blake Prewitt called the meeting to order at 11:08 a.m.

Approval of the Agenda:

Motion by Tuuk, supported by Dunning, to approve the agenda as presented. Ayes – 8, Nays – 0. Motion unanimously carried.

Public Participation:

Blake introduced our guests – Teresa Fetterley, former school counselor from Grant Public Schools, Jeanine Ward-Roof from Ferris State University, and Corinne Toth from NCRESA.

Melissa Miller introduced Ty Spickerman, the newly hired Promise Zone Success Coach. Ty expressed his gratitude and excitement for being hired into his position and spoke about how his background in education in the Early College Newaygo County Program and his college experience at MCC have helped him gain insight into the needs of students he will be coaching.

The Year in Review:

Melissa Miller shared the Year in Review data sheet. The sheet gives a historical snapshot of numbers on applications, eligibility, accepted, and enrolled students. The number of students enrolled this year has more than doubled last year's enrollment. Melissa noted that our enrollment numbers will probably change as we are awaiting some updates from MCC.

Board Members:

Motion by Swinehart, supported by Rumsey, to approve the re-appointment of renewing board member Mr. Pat Brown for a four-year term, ending December 31, 2028. Ayes – 8, Nays – 0. Motion unanimously carried.

Motion by Swinehart, supported by Dunning, to approve the re-appointment of renewing board member Ms. Rebecca Tuuk for a four-year term, ending December 31, 2028. Ayes – 8, Nays – 0. Motion unanimously carried.

Motion by Tuuk, supported by Hibma, to approve the appointment of new board member Ms. Teresa Fetterley for a four-year term, ending December 31, 2028. Ayes – 8, Nays – 0. Motion unanimously carried.

Teresa introduced herself and shared the highlights of her career in education as a retired school counselor and therapist from Grant and White Cloud Public Schools, where she focused on overall student development,

especially in the areas of college and career readiness. She remains connected to the community working with the Newaygo County Human Trafficking Task Force and the Hope Project. She is excited and looking forward to being a part of the Promise Zone Board of Directors.

Blake led Teresa in taking the Oath of Office and it was notarized by Corinne Toth.

Election of Officers:

Motion by Swinehart, supported by Brown, to approve the continuation of Jarred Hibma as the Treasurer for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

Motion by Rumsey, supported by Dunning, to approve the continuation of Holly Moon as Secretary for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

Appointment of Subcommittee Chairpersons:

Motion by Swinehart, supported by Hibma, to approve the following subcommittee chairpersons:

Operations – Scott Rumsey

Fundraising/Marketing and Communications – Holly Moon

Promise Success – Becky Tuuk

Ayes – 8, Nays – 0. Motion unanimously carried.

Annual Meeting Schedule: Motion by Brown, supported by Moon, to approve a resolution adopting the regular meeting schedule for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

Investment of Surplus Funds: Motion by Moon, supported by Tuuk, to approve a resolution authorizing the investment of surplus funds. Ayes – 8, Nays – 0. Motion unanimously carried.

Authorized Signatories: Motion by Swinehart, supported by Dunning, to approve the Treasurer and Secretary as authorized signatories for check and purchase orders for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

Financial Institution: Motion by Brown, supported by Jarred, to designate ChoiceOne Bank as the financial institution for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

Publications of Record: Motion by Tuuk, supported by Moon, to approve the Times Indicator and Near North Now as publications of record for the 2025 fiscal year. Ayes – 8, Nays – 0. Motion unanimously carried.

2025 Fiscal Budget:

Jarred presented the proposed 2025 budget. We budgeted our SET amount conservatively for a projected \$1,475,000 in revenues. Total expenditures are designated at \$1,072,600. An excess revenue of \$557,400 is projected for 2025. Overall, we are in good financial standing.

Blake shared the additional duties assigned to Melissa Miller does not change the bottom line in Promise Zone funds. Executive wages and rent are in-kind and funding for the Career Specialists and College Advisors are matched through a local grant from the Fremont Area Community Foundation. This match for 2025 is in the active request stage, but we anticipate receiving notification in December.

Motion by Swinehart, supported by Tuuk, to approve the 2025 fiscal year budget. Ayes – 8, Nays – 0. Motion unanimously carried.

Membership to the Michigan Promise Zones Association: Motion by Moon, supported by Swinehart, to approve the membership dues to the Michigan Promise Zones Association for the 2025 fiscal year up to \$4,000. Ayes – 8, Nays – 0. Motion unanimously carried.

Non-Profit Liability Insurance Renewal: Motion by Rumsey, supported by Dunning, to approve (retroactively) the renewal of Non-Profit Management Liability Insurance from The Huttenlocher Group at an expense of \$770.00 effective until November of 2025. Ayes – 8, Nays – 0. Motion unanimously carried.

Application/Renewal Timeline: Motion by Brown, supported by Hibma, to approve the Promise Zone Scholarship application/renewal timelines for the 2025-2026 school year. Ayes – 8, Nays – 0. Motion unanimously carried.

Motion by Brown, supported by Moon, to adjourn. Ayes – 8, Nays – 0. Motion unanimously carried.

Meeting adjourned at 11:39 a.m.



Blake Prewitt, Chairperson